

Shortcuts



Doc-To-Help Ribbon


Topic Ribbon Group		
	Add	ALT+INSERT
	Rename	ALT+F2
	Delete	ALT+DEL
Headings Ribbon Group		
	1	CTRL+SHIFT+1
	2	CTRL+SHIFT+2
	3	CTRL+SHIFT+3
	4	CTRL+SHIFT+4
D2HML Styles Ribbon Group		
	Link	ALT+CTRL+J
	Inline Text	ALT+CTRL+E
	Keyword	ALT+CTRL+W

	Group	ALT+CTRL+R
	Link Tag	ALT+CTRL+L
	Topic Properties	ALT+CTRL+T
	Conditional Text	ALT+CTRL+C
	Variable	ALT+CTRL+B
	Collapsible Section	ALT+CTRL+P
	Clear Formatting	ALT+CTRL+F
Links Ribbon Group		
	Margin Note—Create	ALT+M
	Margin Note—Remove	ALT+SHIFT+T
	Margin Note—Set Link	ALT+SHIFT+M
	Margin Note—Delete Link	ALT+SHIFT+L
	Margin Note—Add Definition	ALT+D

	Margin Note—Del Definition	ALT+SHIFT+D
	Margin Note—Clear Definition Links	CTRL+SHIFT+D
	Margin Note—Highlight Definition Links	ALT+H
	Image Map Editor	CTRL+SHIFT+R
	Insert Cross-reference	ALT+R
	Complete Cross-reference	ALT+SHIFT+R
Glossary Ribbon Group		
	Add Terms	ALT+SHIFT+G
	Sort	CTRL+SHIFT+G

Special Formatting Ribbon

Lists Ribbon Group		
	C1H Number	ALT+0
	C1H Number 2	ALT+1
	C1H Bullet	ALT+2
	C1H Bullet 2	ALT+3
	C1H Bullet 2A	ALT+4
	Continue Lists	ALT+5

 **NOTE:** The same keys will work for the Doc-To-Help and Special Formatting ribbons or toolbars in a Manual target (.doc or .docx), with the addition of Master Print—Ctrl+P.