



# MadCap Flare Introductory Training

## Course Overview

Welcome  
Target Audience  
Course Overview

## Getting Started with Flare

What Is Flare?  
A Tour of the Flare Interface  
What Is a Project?  
Opening a Project

## Adding Content

About Topics  
Creating a Topic  
Changing a Topic  
Creating a Bulleted List  
Creating a Numbered List  
Inserting an Image  
Inserting a Video  
Adding a Table  
Previewing a Topic  
Finding and Replacing Text  
Spell Checking

## Importing Content

About Importing Files  
Importing an HTML File  
Importing a Word Document

## Linking Content

About Links  
Creating a TOC Book or Page  
Creating a Cross Reference

Creating a Hyperlink  
Creating a Drop-down Link

## Designing Content

About Design  
Applying a Stylesheet to All Topics  
Applying a Style  
Applying a Table Stylesheet to a Table  
Adding Content to a Header or Footer in a Page Layout  
Applying a Page Layout to a Target  
Adding Content to a Master Page  
Applying a Master Page to a Target  
Changing a Skin  
Applying a Skin to a Target

## Single Sourcing Content

About Single Sourcing  
Creating a Variable  
Inserting a Variable  
Creating a Snippet  
Inserting a Snippet  
Creating a Condition Tag  
Applying a Condition Tag to a File or Folder  
Applying a Condition Tag to Content

## Sending Topics for Review

About Topic Reviews using MadCap Contributor or MadCap Central  
Sending a Topic for Review  
Accepting or Rejecting Changes  
Receiving a Reviewed Topic

## Targets

About Targets  
Setting Up an HTML5 Target  
Building an HTML5 Target  
Setting Up a PDF Target  
Building a PDF Target